

3rd December 2018

**Parents/Guardians
Of TQEA Students**

Dear Parents/Guardians

Last day of term arrangements

On the last day of term, 21st December 2018, we have made some changes to our school day to accommodate our planned festive activities to celebrate the Christmas period. Our Year 7 and 8 will be attending a community church service in the morning and the timings of the morning has been slightly changed. **All students will have an early lunch and then tutor time finishing at 1.05pm.**

Buses will run at their usual time throughout the day. We understand the 48 will leave local stops at approximately 1.10pm and 1.25pm, and the 766 to Baddesley now goes at 1.34pm. The 766 goes from the bus station in town and students will need to make their way there if the 766 is their usual mode of transport.

Some taxis may collect earlier if requested, please check (well in advance of the last day of term) to see whether your child's taxi will be picking them up at 1.05pm or whether you need to collect them.

As we have no formal information for any school travel, **please ensure you have independently checked** your own child's travel arrangements for the day and if necessary make arrangements for them to get home.

We wish you all a wonderful build up to the festive season. Please come and join us, if you can, on:

- Friday 14th December 5.30-7.30pm for our Christmas Family Film Night (all ages welcome), run by our Junior Leadership Team, with proceeds from tickets and refreshments to Teenage Cancer Trust. Tickets are 50p each or £2 per family, book your seats to avoid disappointment.
- Wednesday 19th December at 6pm for our Christmas Music Concert. Tickets will sell out fast, make sure you secure your seats via Mrs Deeley before we run out!
- Friday 21st December 9.15am at St Mary's church with our Year 7&8 students and performers for our Christmas service

We look forward to seeing you at our events.

Yours sincerely



Mr Dan Watts
Principal