

18th December 2020

Dear Parent/Carer,

The Government has yesterday afternoon updated its guidance regarding the start of term in January and has advised that secondary schools in England should **not** fully re-open to all students and staff following the Christmas holidays until Monday 11 January.

However, we will still be open from January 4th 2020, as scheduled, for: -

- students in exam year groups (Year 11)
- children of key workers
- students who are vulnerable including children without access to Teams via any device or without connectivity.

All other students will receive their learning remotely for the first week of term (from January 4th) and they will be expected to engage fully with this. Thank you for your support in this.

If you are a key worker and your child requires provision in school please contact:- info@tqea.org.uk to register that your child will be attending in person and not working remotely from home.

How will remote learning work?

Students will be accessing remote lessons from home using their Microsoft Teams accounts to receive learning as per timetable. On Monday January 4th lessons will be posted in Teams folders. From Tuesday January 5th lessons will be face to face remotely through Teams. This will include morning registration with tutors and lessons as per the remote timetable with staff. As staff are teaching Year 11 face to face we expect students to wait in the Teams lesson room for teachers to arrive to start the lesson.

The remote learning timetable is:

8:45 am – Face to face registration with tutors to register and to keep in touch.

9:15 am – Lesson 1

10:15 am – Lesson 2

11:35 am – Lesson 3

12:35 am – Lesson 4

2:15 pm – Lesson 5

We appreciate that this change is short notice and may inconvenience you but it is essential that we closely follow all Government guidance on COVID-19 in order to safeguard our students, staff and wider school community.

To summarise, therefore:

- We will reopen in person to years 11 on January 4th 2020.

- We will also reopen in person to the children of key workers and to vulnerable young people (i.e. those for whom schools were open during last spring's lockdown) on January 4th 2020
- All other students will be expected to access remote learning from January 4th 2020 and to return to the academy in person on Monday 11 January.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Neil Harding', with a large, stylized flourish extending from the bottom right.

Neil Harding
Principal
The Queen Elizabeth Academy