

20<sup>th</sup> March 2018

Parents/Guardians  
TQEA Students

Dear Parents and Guardians

We have received feedback from our neighbours that a small amount of parents are blocking access to houses on the access road opposite school and in some cases are parking on the Witherley Road to collect students. We have witnessed parents dropping and turning at the top of the drive. These are all causing a health and Safety issue, with reports of near misses involving students and cars outside school in all areas. In addition we have been warned that the police may issue on the spot fines for anyone using the bus bay for parking, turning or dropping off students.

**Please could everyone use the large visitor’s car park (signposted off the school drive) to drop off and collect students. If grandparents/carers drop off or collect students; please could you pass this message on to them.**

Communication reminder – Important information (progress reports etc.) are sent out to you by post. Newsletters, updates, information, or letters about school will go home with your student, if we have an important matter we will send you a message about it. We send out a large number of messages, letters and newsletters throughout the year and we cannot confirm that these get to you, please ensure you check our website regularly for any new information, especially the [parents - letters and information](#) page.

Uniform standards for a few of our students have slipped a little, we have copied our uniform policy onto the back of this letter. Staff will be undertaking increased uniform checks over the coming weeks, please ensure that your child has uniform compliant clothing (including appropriate trouser and skirt length) and that their shoes meet school requirements.

We are heading into our busiest time at TQEA with our music concert on Wednesday 28<sup>th</sup> March (get your tickets from Mrs Deeley, donations to Birmingham Children’s Hospital on the night), preparations for our Year 11 exams and organising upcoming transition events for new students joining us in September. As always we appreciate the support from students, staff, parents/carers and our local community who all make our academy a wonderful place for learning and a top ten Warwickshire school.

Yours sincerely



Mr D Watts  
Principal

# The Queen Elizabeth Academy



## Uniform

### All Students

- School Blazer (To be worn at all times unless directed by a member of staff. No item worn between shirt and blazer).
- School tie. Worn at all times appropriately attached to the top button of the shirt.
- Plain white long sleeve shirt (tucked in and fully buttoned at all times).
- Black socks or black tights (not footless and no leggings).
- Plain all black sturdy shoes (No logo). No plimsolls, trainers, canvas or coloured trim or soles. Shoes should be appropriate for all weathers. Black laces only.
- Plain, full length (no gap between trouser and socks) black trousers. (No jeans, jeggings, corduroy, combat, chinos, Lycra, denim trousers, leggings or tracksuit bottoms). Girls may choose instead plain, black skirt no shorter than 5cm above the knee (no body-con).
- A waterproof coat for winter use is strongly recommended.

### PE Kit

- Shorts with TQEA logo. Girls may choose TQEA logo skort.
- Navy blue sports polo with TQEA logo (fitted option for girls if desired).
- Plain navy blue football socks.
- Plain navy blue tracksuit bottoms with no logos.
- Fleece lined outdoor ¼ zip TQEA top.
- Trainers (Not fashion or canvas).

**Recommended additional layers for outside PE lessons** (these items are all non TQEA branded and can be purchased at a wide range of local shops/supermarkets).

- Base layers (long sleeved) plain navy blue or black tops to go underneath the PE t-shirt
- Black, or navy leggings, or running leggings
- Gloves for sports not including throwing and catching
- Waterproof rain coats either navy blue, black or plain dark colours (not fashion coats which are not waterproof)

### Hair

Hair should be one natural colour with no patterns or shapes cut into it. No shaved / No1 heads either all over or part. We find that hair colours / cuts that do not conform to our requirements distract from learning.

### General

- **No** excessively wide or coloured belts
- **No** facial / cartilage / body piercing to be worn for school. (Refer to Uniform Policy – have piercings of this nature done in Summer holiday to allow for healing). **One** single pair of stud earrings / **one discreet** ring / **one small discreet** necklace, bracelet and watch. All jewellery must be removed for PE lessons.
- Chewing gum, canned or energy drinks are not allowed in school.
- Boys to be clean shaven at all times.
- No nail varnish or excessive and impractical length nails or acrylics.
- Discrete small amount of make up in years 9-11 only.
- No headwear, hats or caps to be worn on school site.

All parents should ensure the school uniform policy is followed fully by their son or daughter.