

26th September 2017

Dear Parent/Guardian

I would like to take this opportunity to update and inform you of the arrangements for the Year 11 Prom. This year's Prom will be held on Thursday the 28th June 2017 at Oakridge Golf Club.

The Prom is a privilege that we would like as many Year 11 students as possible to partake in. In order for your son or daughter to receive their invite for the Prom they must comply with three simple requirements:

- They must achieve 100% attendance between the dates given below
- Students must have no entries on the behaviour log nor behaviour points for the dates given below
- Students must also not receive more than three late marks between the dates given below

Students will have four opportunities to achieve their Prom invite, the first round of invites will be awarded during the week beginning 8th January 2018 for students achieving the above between 4th September 2017 and 22th December 2017. The second round will be awarded during the week beginning 26th February 2018 for students meeting the above requirements between the 8th January 2018 and 16th February 2018. The third round of invites will be awarded the week beginning 16th April 2018 for students achieving the above between 26th February 2018 and 29th March 2018. The final round of invites will be awarded the week beginning 4th June 2018 for students achieving the above between 16th April 2018 and 25th May 2018.

Students will have the opportunity to increase their attendance percentage by attending a variety of after school revision sessions and logging them on their revision card, which will be calculated and any final invites will be awarded after the third round. I would strongly advise that no student makes arrangements for the prom until they receive their invite, if a student's behaviour declines after receiving their invite they will have their invite revoked.

I am sure you will agree that the criteria to earn a Prom invite is a basic requirement especially for students about to undertake their GCSE exams.

If you would like to discuss this further please contact me at the school.

Yours sincerely



Mrs E Jones
College Leader for the Adders