

10<sup>th</sup> September 2019

Dear Parent/Guardian

I would like to take this opportunity to update and inform you of the arrangements for the Year 11 Prom. This year's Prom will be held on Thursday the 25<sup>th</sup> June 2020 at Twycross Zoo and tickets can be bought once all invitations have been sent out.

The Prom is a privilege that we would like as many Year 11 students as possible to partake in. In order for your son or daughter to receive their invite for the Prom they must comply with three simple requirements:

- They must achieve 100% attendance between the dates given below
- Students must have no entries on the behaviour log nor behaviour points for the dates given below
- Students must also not receive more than three late marks between the dates given below

Students will have four opportunities to achieve their Prom invite; the first round of invites will be awarded during the week beginning 6<sup>th</sup> January 2020 for students achieving the above between 4<sup>th</sup> September 2019 and 20<sup>th</sup> December 2019. The second round will be awarded during the week beginning 24<sup>th</sup> February 2020 for students meeting the above requirements between the 6<sup>th</sup> January 2020 and 14<sup>th</sup> February 2020. The third round of invites will be awarded the week beginning 20<sup>th</sup> April 2020 for students achieving the above between 24<sup>th</sup> February 2020 and 3<sup>rd</sup> April 2020. The final round of invites will be awarded the week beginning 1<sup>st</sup> June 2020 for students achieving the above between 20<sup>th</sup> April 2020 and 22<sup>nd</sup> May 2020.

All students who do not receive an invite, will be considered on a case by case basis. However, as a minimum they will need to have attendance that is in line with the National Average. I would strongly advise that no student makes arrangements for the prom until they receive their invite; if a student's behaviour and/or attendance declines after receiving their invite they will have their invite revoked.

I am sure you will agree that the criteria to earn a Prom invite is a basic requirement especially for students about to undertake their GCSE exams.

If you would like to discuss this further please contact me at the school.

Yours sincerely

Ms. Rebecca Hill



**(Assistant Principal)**