

21<sup>st</sup> May 2021



**The Queen Elizabeth  
Academy**

“We Can and We Will”

**Parents and Carers  
of Sept 21 Year 7 new students**

Dear Parents and Carers,

First of all, a warm welcome to TQEA! It is an absolute honour to address you for the first time in this letter as the proud Principal of TQEA and to inform you that we appreciate that you chose us as the secondary school for your child. We know that you have a choice and are privileged to work with you and your children in the next five years.

Our transition programme this year, led by Mr Cope and Mr Gill, will include contact with your child's Primary school to serve as a handover of information and a chance for your child to meet their new Head of Year, a planned buddy evening, transition days on 7<sup>th</sup> and 8<sup>th</sup> July at TQEA and a parents' evening. At the parents' evening we will be delighted to meet you, hopefully face to face, in order for you to meet me and my Senior Leadership Team as well as your child's tutor. I can confirm that Mr Gill will be your child's Head of Year in September and he is excited to meet your child and work with you to ensure that your child reaches their full potential at TQEA.

As part of our transition programme TQEA is offering a Summer School for our new Year 7. This summer school is part of the government scheme to support Year 6 children post-pandemic to transition to their new secondary school with comfort and ease. Our summer school will take place for one week from Monday 9<sup>th</sup> to Friday 14<sup>th</sup> August 2021 at the TQEA site, will have a programme consisting of numeracy, literacy, art, music, drama and sport. The purpose of the week is for students to acclimatise to our academy, to enjoy themselves through exciting learning and to meet some of their new teachers and make new friends. The summer school is free and lunch will be provided each day. We expect that students attending the summer school will need to attend each day during that week.

At this stage I am keen to establish whether your child will be attending our summer school. It is important that I have firm numbers since I have to employ TQEA staff to run the week for your child. To express interest for your child to participate in this offer we would like you to sign up via our [online form](#). Once signed up we will give you further details about the summer school programme and the associated arrangements. The deadline for completion of the online form is Friday June 4<sup>th</sup>.

We do feel that this is an invaluable aspect of our transition programme which would be hugely beneficial to your child. We hope that your child does participate and we look forward to working with you and them in the future.

Yours sincerely,

Mr Neil Harding  
Principal  
The Queen Elizabeth Academy