

10<sup>th</sup> June 2022

**Parents and Carers  
of Year 7 Students**

Dear Parents and Carers of Year 7

I write to inform you that Mrs Pratt, your child's Head of Year, is leaving The Queen Elizabeth Academy today. I know that you will want me to place my thanks on record for the work Mrs Pratt has done to support your child's transition into secondary school this year. Year 7 have had a remarkable year in light of all the challenges they have faced in the past two years and are a wonderful group of young people. I know Mrs Pratt will miss working with you and your child as she moves to pastures new to develop her career.

In the final few weeks of term your child's tutor will remain your primary contact point if you require any clarification or need any support. They will be absolutely delighted to help and support in any way they can. The Acting Head of Year 7 for the final weeks of the academic year will be Mr Saye. Mr Saye will ensure that you and your child are fully supported. As an experienced pastoral practitioner I know that Year 7 will be very well cared for and looked after under Mr Saye's guidance.

We have appointed a new Head of Year to lead your child's year group from September. As we get towards the end of term I will be delighted to introduce him to you and to give you his details to enable you to have him as a future point of contact. I know he is excited to be working with you and your child in the near future.

Yours sincerely



Mrs A. Morris  
Assistant Principal – Pastoral Care and Behaviour  
The Queen Elizabeth Academy