

5th September 2023

Dear Parents and Guardians

Knowledge Organiser Booklets

As we begin the new academic year at TQEA, I am excited to share with you some significant changes we are implementing to enhance the learning experience of our secondary students. In our commitment to fostering a culture of knowledge, independent learning, and student responsibility, we are introducing a valuable tool that will play an essential role in your child's educational journey – the Knowledge Organiser Booklet. These booklets have been thoughtfully designed by our dedicated team of teachers and are tailored to each subject your child is studying this year.

The Knowledge Organisers contain the core and foundational information that students must acquire and apply during their lessons. We believe that a strong foundation in essential knowledge is crucial for deeper understanding and critical thinking. These booklets will not only support your child's learning in the classroom but will also serve as a valuable resource for their home learning endeavours. Each student will receive a personal Knowledge Organiser booklet that encapsulates the key concepts, facts, and information relevant to their subjects. These booklets are intended to:

- **Enhance learning in lessons:** Students can refer to their Knowledge Organisers during lessons to reinforce their understanding and actively participate in classroom discussions.
- **Aid home learning:** The booklets will serve as a guide for independent study and revision, helping students consolidate their knowledge and excel in assessments.
- **Facilitate parental engagement:** We believe that education is a collaborative effort between school and home. The Knowledge Organisers will provide you with insights into what your child is learning, allowing you to engage in meaningful conversations about their academic pursuits.

However, I must stress the importance of your child taking responsibility for their Knowledge Organiser booklet. These booklets are not only educational resources but also an integral part of their school equipment. It is crucial that they keep their Knowledge Organisers in a decent-sized school bag at all times, ensuring they are readily available and treated with care. As you can appreciate, these booklets are very costly to print and therefore, if your child loses or damages their booklet, there will be a small cost to replace it. The replacement costs are as follows:

KS3 - £1**KS4 - £1.50**

Students will receive their new booklets at the start of each term. Only lost or damaged booklets will need to be paid for and this can be done via ParentPay or the equipment trolley in school.

Thank you for your continued partnership and commitment to your child's education. Together, we can empower our students to become knowledgeable, independent learners who take ownership of their learning and thrive academically.

Kind regards,

Mrs Craig**Head of Media Studies and Teacher of English**